



# NEWCASTLE DISTRICT BOWLING ASSOCIATION (ZONE 2) INC

PHONES: 4929 3441 – 4929 1307  
FAX: 4929 1699  
EMAIL ADDRESS: zone2@ndba.com.au  
WEBSITE: www.ndba.com.au

ADDRESS ALL CORRESPONDENCE TO:  
PO BOX 2199, DANGAR 2309

CIRCULAR NO.2019/064

TO ALL CLUB SECRETARIES, OFFICERS, SUB-COMMITTEE MEMBERS

## PRELIMINARY NOTICE

### ANNUAL GENERAL MEETING – 2019

In accordance with Article 6(e) of the Constitution notice is hereby given that the ONE HUNDRED & TWENTY FIRST Annual General Meeting of the Newcastle District Bowling Association (Zone 2) Inc. will be held at:-

*ASSOCIATION HEADQUARTERS, "WAL YOUNG HOUSE",  
ON THURSDAY, 18<sup>TH</sup> JULY, 2019  
COMMENCING AT 6.30PM.*

### ORDER OF BUSINESS

- a) The roll of clubs shall be called by the Secretary before proceeding with any other business. Each delegate shall be required to record his attendance.
- b) Confirmation of Minutes of the Previous Annual Meeting and of any Special Meetings held during the year.
- c) Consideration of the Annual Report, Balance Sheet and the Auditor's Report.
- d) Declaration of Ballot for Officers and Permanent Sub-Committees.
- e) Appointment of Auditor who shall be a Registered Public Accountant.
- f) Business of which due notice has been given.

### NOMINATION FOR OFFICERS & PERMANENT SUB-COMMITTEES

Nominations are now called for the offices of President, Vice-Presidents (7), Treasurer, State Councillor and Permanent Sub-Committees, all of whom shall be full members of an affiliated club. Nominations must be signed by the nominee and be proposed and seconded by members of the Board of Management of the Club of which the nominee is a member and delivered to the Secretary of the Association at least 35 days before the date of the Annual Meeting. The names of all nominees and ballot papers shall be forwarded to all club secretaries at least 28 days before the Annual Meeting. **Should nominations fall short of the required number those nominated shall be declared elected and nominations for the vacant positions shall be called from the floor of the meeting and if needed a ballot shall be held to determine the successful nominees. (CHECK RULE 9 & 10).**

### THE PERMANENT SUB-COMMITTEES ARE:

- |                         |  |
|-------------------------|--|
| 1. Advisory Committee   | (7 members)  |
| 2. Greens Committee     | (7 members)  |
| 3. Junior Committee     | (5 members)  |
| 4. Match Committee      | (8 members)  |
| 5. Selection Committee  | (5 members)  |
| 6. Umpires Committee    | (8 members)  |
| 7. Coaching Committee   | (5 members)  |
| 8. Membership Committee | (minimum 1 member)   |
| 9. Finance Committee    | (President, Treasurer, State Councillor and one other member of the Executive Committee) |

### SPECIAL BUSINESS

Special business may be transacted at the Annual Meeting if at least 35 day's notice has been given in writing to the Secretary, who shall notify all Club Secretaries at least 28 days before the meeting of all business to be transacted thereat.

### NOTE

Nominations for all Officers and Permanent Sub-Committees and any notices of special business, must be in the hands of the Secretary by 4.00pm, **WEDNESDAY, 12<sup>th</sup> JUNE, 2019**. A nomination form is enclosed and additional forms may be obtained from the Secretary on request.

J.T. SMITH OAM  
PRESIDENT  
07/05/2019

W.E. SHIPLEY  
SECRETARY



*NEWCASTLE DISTRICT BOWLING ASSOCIATION (ZONE 2) INC*

PHONES: 49 293441 -- 49 291307  
FAX: 49 291699  
EMAIL ADDRESS: zone2@ndba.com.au  
WEBSITE: www.ndba.com.au

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PO BOX 2199, DANGAR 2309

**NOMINATION OF OFFICERS – SEASON 2019/20:** \_\_\_\_\_.

WE HEREBY NOMINATE MR. \_\_\_\_\_

A FULL FINANCIAL MEMBER OF THE \_\_\_\_\_

BOWLING CLUB FOR THE POSITION OF \_\_\_\_\_

OF THE NEWCASTLE DISTRICT BOWLING ASSOCIATION FOR THE YEAR  
COMMENCING 1<sup>st</sup> JULY 2019,

|       |                             |
|-------|-----------------------------|
| _____ | <b><u>PROPOSER</u></b>      |
| _____ | PLEASE PRINT BOARD POSITION |
| _____ | <b><u>SECONDER</u></b>      |
| _____ | PLEASE PRINT BOARD POSITION |

**N.B. THE PROPOSER & SECONDER MUST BE MEMBERS OF THE BOARD OF  
MANAGEMENT OF THE CLUB OF WHICH THE NOMINEE IS A MEMBER.**

**I CONSENT TO THE ABOVE NOMINATION AND AM PREPARED TO ACCEPT THE  
POSITION IF ELECTED.**

**BRIEF PERSONAL HISTORY** \_\_\_\_\_

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\_\_\_\_\_ **NOMINEE**

**DATE** \_\_\_\_\_



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**ELECTION OF SUB-COMMITTEES – SEASON 2019/20:** \_\_\_\_\_.

WE HEREBY NOMINATE MR. \_\_\_\_\_

A FULL FINANCIAL MEMBER OF THE \_\_\_\_\_

BOWLING CLUB FOR THE POSITION OF \_\_\_\_\_

OF THE NEWCASTLE DISTRICT BOWLING ASSOCIATION FOR THE YEAR  
COMMENCING 1<sup>st</sup> JULY 2019,

|       |                             |
|-------|-----------------------------|
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BRIEF PERSONAL HISTORY \_\_\_\_\_

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\_\_\_\_\_ **NOMINEE**

DATE \_\_\_\_\_